



Salt Palace
Convention Center
100 South West Temple
Salt Lake City, UT 84101

For more
information contact
the Business Center

PHONE
(801) 534-6301

FAX
(801) 534-6305

EMAIL
businesscenter@saltpalace.com

ELECTRIC SCOOTER & WHEELCHAIR RENTALS

Event: _____
 Company Name _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____
 Ordered by: _____ Email Address: _____

RENTAL EQUIPMENT	Qty	Adv. Rate	On-Site Rate	Total
Electric Scooter, per day	_____	N/A	\$65.00	_____
Electric Scooter, per event	_____	\$175.00	\$200.00	_____
Wheelchair, per day	_____	N/A	\$35.00	_____
Wheelchair, per event	_____	\$65.00	\$75.00	_____

hourly rentals may also be available on-site as long as there is equipment in inventory.

Oversize Equipment Needed: Yes / No

Wheelchairs are rated for use up to 250 lbs. Scooters are rated for use up to 300 lbs.

Additional Charges for oversize equipment may apply. Please call for availability and pricing.

Pickup Date & Time: _____

Return Date & Time: _____

OVERNIGHT STORAGE SERVICE

Check One:

- Option #1 - Store your scooter or wheelchair in the Business Center. We will secure the equipment and charge it for the night. Equipment must be dropped off before closing time each day.
- Option #2 - Keep your scooter or wheelchair with you for the duration of the rental. You will be responsible for securing and charging the equipment.

PAYMENT

Check One:

- CASH VISA MASTERCARD AMERICAN EXPRESS DISCOVER

Cash payments are accepted at the Business Center as payment, but a credit card number is required to be on file for all equipment rentals. Payments will be settled upon pickup of

Credit Card Number: _____

SUBTOTAL _____

Expiration Date: _____

TAX (6.85%) _____

Name: _____

TOTAL _____

Signature: _____

In Office Use Only:

Date & Time of Pick-up: _____ Employee: _____

Equipment Released to (print name): _____

Equipment Released to (signature)*: _____

Equipment Number: _____

Date & Time of Return: _____ Employee: _____

Equipment Released to (print name): _____

Equipment Released to (signature)*: _____

*Signature acknowledges acceptance of conditions and regulations as posted on the back of this document

OFFICE EQUIPMENT RENTAL CONDITIONS & REGULATIONS

1. General Rental Information

- a. Quantities of some equipment is limited. Please order early to ensure availability. Orders will be filled on a first come, first serve basis.
- b. All equipment must be signed out at the Business Center. Equipment must be returned to the Business Center at the close of the event. Pick-up and delivery can be arranged within the convention center with prior notification

2. Rates & Payments.

- a. A valid credit card must be on file for all equipment rentals.
- b. Payment for services must be paid in full at the time equipment is provided. NO EXCEPTIONS PLEASE. All payments are in US Dollars.
- c. Company checks are to be made payable to Salt Palace Convention Center. No personal checks accepted.
- d. Credit will not be given for equipment issued and not used.
- e. Notification of cancellation must be received a minimum of ten days prior to the beginning of the rental date or a cancellation fee will be assessed.
- f. Disputes concerning service must be filed with the Business Center or the Facility Services Department prior to the close of the show. Disputes will be resolved by the Salt Palace in a timely manner.

3. Rental Terms & Conditions

- a. Rental rates are based upon the hours, days or weeks stated therein. Rental charges shall commence when the Salt Palace makes equipment available to lessee and end upon return of equipment to the location where it was originally made available to the lessee. No allowance shall be made for Saturdays, Sundays, holidays or time when equipment is not in use while in lessee's possession.
- b. Lessee shall use the equipment in a careful and proper manner and shall comply with all laws, ordinances, and regulations relating to the possession, use or maintenance of the equipment. When a limitation on use accompanies the identification and description of particular items of equipment, lessee shall use such items of equipment only for the stated use.
- c. Lessee shall provide for the registration and licensing of any equipment wherever required, shall permit the equipment to be operated only by competent and certified employees and shall insure that the equipment is not subjected to careless or needless rough usage.
- d. Lessee agrees that it will make no alterations in the equipment without obtaining prior written permission from the Salt Palace, SMG, and Salt Lake County. All additions to and improvements of the equipment of any kind shall immediately become the property of Salt Palace, SMG, and Salt Lake County and subject to the terms of this lease.
- e. On expiration of the rental term for any particular item of equipment, lessee agrees to deliver at it's own expense the said items in good condition, ordinary wear and tear resulting from proper use thereof alone excepted, and free and clear of encumbrances to the location at which it was obtained, or to such other location as Salt Palace may designate that does not increase the cost of delivery.
- f. Lessee accepts the equipment on an "as is" basis. Lessee acknowledges receipt of all equipment in working condition and declares that lessee fully understands its proper operation and use. Lessee acknowledges that he has examined said equipment and has received the same in a secure and operative condition, or if not, in a condition as noted by both parties herein.
- g. Lessee hereby assumes all risks of loss of and damage to the equipment from any cause, and agrees to return it to the Salt Palace in as good of condition as when received, normal wear and tear excepted. No loss of or damage to the equipment shall impair any obligation of lessee under this agreement, and all such obligations shall continue in full force and effect until otherwise discharged.
- h. In the event of loss or or damage to the equipment, lessee at the option of the Salt Palace shall:
 - Replace the same in good repair.
 - Replace the same with like equipment in good repair, which equipment shall there upon become the property of the Salt Palace and subject to this lease or;
 - Pay the Salt Palace therefor in cash the market value of the equipment.
- i. Liability for injury, disability and death of any persons caused by the operation, handling or transportation of the equipment during the rental period shall be assumed by lessee, and lessee shall indemnify Salt Palace, SMG, and Salt Lake County against all such liability.
- j. Salt Palace, SMG, and Salt Lake County makes no warranties, express or implied, including merchantability or fitness for purpose, as to the equipment leased, and assumes no responsibility for it's condition.

This order form is accurate as of January 1, 2009. If you have received an order form that is more than one year past this date please call (801) 534-6301 to obtain a current form.



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